

DaySpring Academy
Family Based Home Education Program
58 Tambourine Lane Decatur Al 35603

RE-ENROLLMENT FORM

Year _____

This form should be used only to re-enroll for a new consecutive school year, by families already enrolled in DaySpring.

Guardian/Parent Name

Student Information Update. Please note that you cannot add new students not previously enrolled by adding to this form, as a Church School Enrollment Form will be required.

| Name | Age/Birthdate | Grade |
|-------|---------------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Change of Address / Contact information. Complete ONLY if information has changed.

Street Address _____
City _____ Zip _____ County _____
Phone Number(s) -- Home _____ Other _____
Email Address _____

Reminders:

Please be sure that you notify DaySpring of changes in address and phone number in a timely manner. Not notifying of changes in address and phone number can be grounds for dismissal.
You are responsible for keeping up with any changes and announcements by reviewing the DaySpring Message Board on a regular basis, as we must have a uniform method of communication with enrolled families. We suggest that this board be reviewed at least once monthly. For those without current internet access, we suggest local libraries as a resource for accessing the board.

Re-enrollment checklist – please complete:

1. _____ Completed and enclosed Re-Enrollment form.
2. _____ Enclosed fees in the amount of \$_____.
 - a. If post date by August 31st: \$75 tuition.
 - b. If you have not contacted DaySpring regarding re-enrollment by August 31st: You will pay the New enrolling fee of \$95.
 - c. DaySpring will begin processing un-enrollments with the BOEs on September 30. If this has been processed on your file prior to receiving re-enrollment information, a new CSEF will also be required.
 - d. Late fees not included will be added to your account and must be paid prior to issuing any transcript and/or diploma.
3. _____ Include SASE so that verification of re-enrollment can be returned to you.

Parents Signature

Date

DaySpring Academy is a community educational ministry of the church fellowship in Decatur